

Program of the Kick-off meeting - Tempus project CoMoLTE

Meeting place: University of Munich, Leopoldstr. 13, Haus 2, 80802 Munich

Thu 27/03		
10.30–13.00	Registration & welcome lunch at the conference venue <i>offered by CoMoLTE</i>	Zeitungslesehalle
13.00–13.15	Opening speech by Jörg Roche, Coordinator of CoMoLTE	Room 2401
13.15–13.30	Introductory remarks by Stefan Lauterbach, Head of the International Office of the University of Munich	
13.30–14.00	The project frame and anticipated outcomes by Jörg Roche & Ferran Suner, University of Munich	
14.00–15.00	The state of Modern Language Teacher Education in Azerbaijan and Belarus by Elena Betenya, Minsk Linguistic State University and Jala Garibova, Azerbaijan University of Languages	
15.00–15.30	<i>Coffee break offered by CoMoLTE</i>	Zeitungslesehalle
15.30–16.00	Principles of managing a Tempus project: Presentation of a university case study	Room 2401
16.00–17.30	Presentation of the workpackages 3 and 4 “module development” by Christine Fredriksson, University of Dalarna and Irina Nesteruk, University of Brest	Room 2401
19.00–	<i>Dinner</i>	
Fr 28/03		
9.00–10.30	Parallel task forces on module development Task force A: Modules 1 and 8 Task force B: Modules 2 and 4 Task force C: Modules 5 and 6 Task force D: Modules 7 and 9 IT-workshop (only for IT-administration) by Ralph Wirsching	Room 1311 Room 2401 Room 2201 Room 2301 Room 1310
10.30–11.00	<i>Coffee break offered by CoMoLTE</i>	Zeitungslesehalle
11.00–13.00	Continuation: Parallel task forces on module development IT-workshop (only for IT-administration) by Ralph Wirsching	(see above)
13.00–14.00	<i>Lunch offered by CoMoLTE</i>	Zeitungslesehalle
14.00–16.00	Continuation: Parallel task forces on module development IT-workshop (only for IT-administration) by Ralph Wirsching	(see above)
16.00–17.00	Presentation on the e-learning platform <i>fronter</i> by Ralph Wirsching	Room 2401
17.00–18.30	Workshop for project coordinators on administrative and financial issues	Room 2301
	Helpdesk for authors and module coordinators	Room 2201
19.00–	<i>Dinner</i>	

Sa 29/03		
9.00–11.00	Presentation of results from task forces <i>by speakers of task forces</i>	Room 2401
11.00–11.30	<i>Coffee break offered by CoMoLTE</i>	Room 2402
11.30–12.45	Discussion, amendments and suggestions	Room 2401
12.45–13.00	Debriefing and closing session <i>by Jörg Roche</i>	
13.00–	Lunch <i>offered by CoMoLTE</i>	Room 2402
	Helpdesk for project coordinators on administrative and financial issues <i>(on individual appointment)</i>	Room 2201
	Helpdesk for authors and module coordinators	Room 2301